

BHIS PTA Board Meeting Minutes

11/12/2025

8:00pm-9:00pm

In Attendance: Sara O'Connell, Brenna Carol, Alex Karpoff, Andrea Castillo, Tobey Clarkin, AV Goodsell, Susan Lin, Alisa Klingenstein, Caitlin Harrison, Cindy Gudino

3 Month Look-Ahead and Planning

11/14 PTA/Principal Chat

11/21 Read-a-Thon

11/29 SESSFA Families Crafting Change Fair

12/10 December Board Meeting

12/18 End of Fall After School Enrichment

01/19 Winter After School Enrichment Begins

Board/Committee Reports

- **Treasurer Update & Financial Report**

- Fundraiser Statuses: School Supply and General
- Upcoming Expenses / Commitments
- Proposed Budget Revisions
 - Remove the SESSFA expense obligation
 - Shifts to categorization of fundraiser targets
 - Increase Family Relief to \$3,000 from \$500 - **Board Voted yes to this change**
 - Increase Art Enhancements up to \$2,200 from \$1,500 - **Board Voted Yes to this change**

- **Fundraising Report**

- Read-a-Thon - updates on timing of communications, and purchasing snacks and any supplies. Still signing up volunteers and going to have 5th graders sign up to read to Kindergarten
- Families Helping Families - PTA put out a note pointing families to donate.
- Latino Academy - Starting in November. PTA applied for a grant to support funding for this.

- **Grant Report**

- Neighbor to Neighbor -
- Women's University Club Foundation - *Sara in the process of completing this grant application for Ukeleles/Music Class.*
- Upcoming Grants - *T-Mobile upcoming grant, Sara and Brenna looking into others and collaborating.*

- **Pod Parents** - *Andrea volunteered to be the 2nd grade Pod Parent, no other updates or parents present.*

- **PTA General Operations Report**

- Translation (*Andrea and Susan - willing to work to do translations, need about 2-3 days to turn around. Helpful to have things pre-translated with Google and then they can fine tune.*)

- Website - *Will update the website with Read a Thon and upcoming events and dates. Looking into making updates for translation and making it more user friendly.*
- **Teacher Appreciation Report** - Budget was cut for this, we have volunteers working on coming up with sweet and creative ideas without a lot of money.

PTA Open Discussion

- **Committee Chair Needs** - *put out to the group that we still need the following:*
 - Advocacy Chair
 - Fundraising Chair
 - SESSFA/Move-a-Thon Chair
- Social and Community Building Chair
- New PTA Reimbursement Form - on MoneyMinder: <https://bit.ly/PTA-reimb>
- January MLK Day of Service - *suggested a possible day of service in January. Put out call for ideas.*

Meeting Adjourned at 9:00pm